

Borrower's Name:[Click here to enter text.](#)

Co-Borrower's Name:[Click here to enter text.](#)

Closing Date:[Click here to enter a date.](#)

Date of 1<sup>st</sup> Lender Document Submission:[Click here to enter a date.](#)

**NeighborhoodLIFT® Loans – First Mortgage Lender Required Documents and Stacking Order**

The following documents must be included in the first mortgage submission package which must be sent at least 14 calendar days prior to the closing date listed on the Purchase & Sale Agreement or Addendum (if applicable) to [liftlending@nwalaska.org](mailto:liftlending@nwalaska.org). Additionally, all clear to close notifications must be sent to [liftctc@nwalaska.org](mailto:liftctc@nwalaska.org) at least 3 business days prior to the closing date.

- A copy of this stacking order indicating the documents included in submission package
- Borrower Authorization to Release Information
- 1<sup>st</sup> Lender Commitment Letter
- 1008 Underwriting Transmittal Summary/equivalent FHA Transmittal Summary, VA Loan Analysis etc.
- For FHA 203(k) – Maximum Mortgage Worksheet (Form 2700) if applicable
- 1<sup>st</sup> Lender final 1003 Uniform Residential Loan Application
- Settlement Agent Contact Information:
  - Settlement Agent Company Name: [Click here to enter text.](#)
  - Settlement Agent Point of Contact: [Click here to enter text.](#)
  - Settlement Age-Telephone Number: [Click here to enter text.](#)
  - Settlement Agent Email Address: [Click here to enter text.](#)
- First Mortgage Lender Contact Information:
  - Lender Company Name: [Click here to enter text.](#)
  - Lender Point of Contact: [Click here to enter text.](#)
  - Lender Telephone Number: [Click here to enter text.](#)
  - Lender Email Address: [Click here to enter text.](#)

---

Name/Title

---

Signature